

## NOTICE OF MEETING

<b>Meeting</b>	Executive Member for Culture, Recreation and Countryside Decision Day
<b>Date and Time</b>	Thursday, 10th May, 2018 at 2.00 pm
<b>Place</b>	Chute Room, EII Court, The Castle, Winchester
<b>Enquiries to</b>	members.services@hants.gov.uk

John Coughlan CBE  
Chief Executive  
The Castle, Winchester SO23 8UJ

## FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

## AGENDA

**1. GRANT FUNDING FOR CULTURE AND COMMUNITY ORGANISATION 2018/19 (Pages 3 - 10)**

To consider a report of the Director of Culture, Communities and Business Services seeking approval for grant funding to cultural, recreation and community organisations across Hampshire.

**2. COUNTRY PARKS TRANSFORMATION - PHASE 2 CAPITAL APPROVAL (Pages 11 - 20)**

To consider a report of the Director of Culture, Communities and Business Services regarding Phase 2 of the Country Parks Transformation Programme.

**3. REDHOUSE MUSEUM - REVISED PARTNERSHIP ARRANGEMENTS (Pages 21 - 26)**

To consider a report of the Director of Culture, Communities and Business Services regarding revised partnership arrangements for the museum.

**ABOUT THIS AGENDA:**

**On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.**

**ABOUT THIS MEETING:**

**The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk) for assistance.**

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Culture, Recreation and Countryside
<b>Date:</b>	10 May 2018
<b>Title:</b>	Grant Funding for Culture and Community Organisations 2018/19
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** Nicola Horsey  
Rosellen Lambert

**Tel:** 01962 845423  
01962 846022

**Email:** [nicola.horsey@hants.gov.uk](mailto:nicola.horsey@hants.gov.uk)  
[rosellen.lambert@hants.gov.uk](mailto:rosellen.lambert@hants.gov.uk)

### 1. Recommendations

- 1.1 That the Executive Member for Culture, Recreation and Countryside gives approval:
- i) To award one-off Culture and Community Activity Grant 2018/19 funding of £30,000 to Live Theatre Winchester Trust.
  - ii) To pay from the 2018/19 budget £9,435 awarded to Pilands Wood Community Association in 2017/18 on condition that it engages with Community First, the local Council for Voluntary Services, to strengthen management of the organisation.

### 2. Executive Summary

- 2.1 This report seeks approval from the Executive Member for Culture, Recreation and Countryside for £39,435 of Culture and Community Activity Grant 2018/19 to cultural, recreational and community organisations across Hampshire.
- 2.2 The report also provides an update on the financial position of revenue grant schemes to culture and community organisations in 2018/19.

### 3. Culture and Community Activity Grants

- 3.1 The purpose of this grant stream is to provide general support to groups and organisations which encourage and provide opportunities for individuals and communities to participate in community focussed, cultural and recreational

activities. Full details, including what the County Council can and cannot fund, are set out in Appendix 1.

#### **4. Live Theatre Winchester Trust**

- 4.1 Live Theatre Winchester Trust has applied for a grant of £30,000 to support community activity and outreach work to engage a wider diversity of Hampshire residents. Activities will support people's empathy and awareness of others in the community and will be beneficial to their health and well being. The project will also explore how fuller and better use can be made of the organisation's spaces for the benefit of a wider mix of Hampshire residents and will engage the community through consultation and an Open Day.
- 4.2 The project costs are £60,000 and the organisation has secured £30,000 funding from Winchester City Council on the condition that this funding is matched by Hampshire County Council. The organisation has no free reserves. It receives core funding through the Council's Culture and Recreation Investment Fund and was awarded £88,105 for 2018/19.
- 4.3 In light of the regional significance of the organisation and its programme and the level of match funding secured, it is recommended the application is supported and the organisation is awarded a one-off, non repeatable grant of £30,000 on condition that the organisation will not apply for any further revenue support beyond the agreed core annual funding from the Culture and Recreation Investment Fund.
- 4.4 Councillor Warwick, the Council's appointed representative to the organisation supports the application. Councillor Tod, the local Members for Winchester Eastgate, strongly supports the application, particularly the ambition for greater community outreach and engagement. Councillor Hiscock, the local Member for Winchester Westgate, wholeheartedly supports the application.

#### **5 Pilands Wood Community Association**

- 5.1 This medium sized community association serves an area of significant multiple deprivation in Eastleigh, ranked in the top 5% in Hampshire and the top 20% in England. It offers guidance, support and advocacy to approximately 2,000 people, addressing local needs and delivering activities that include intergenerational bingo, a youth group, low cost parent and toddler group, memory café, charity shop and job club.
- 5.2 The organisation was awarded £9,435 from the Community Investment Fund 2017/18 on condition that Charity Commission compliance is brought up to date, including submission of outstanding Annual Returns and Annual Accounts. These returns remain significantly overdue and therefore the award could not be paid in 2017/18.

- 5.3 The organisation was awarded a further £9,435 from the Community Investment Fund 2018/19 with the same condition. This award will be paid when the organisation's Charity Commission compliance is up to date.
- 5.4 Eastleigh Borough Council provides funding of £12,500 per year. The organisation also generates income of approximately £32,000 per year, but has annual costs of approximately £56,000.
- 5.5 As the organisation is known to operate on limited income, while delivering programmes of importance to the local community, loss of the 2017/18 grant income will have a detrimental impact on its ability to continue long term.
- 5.6 In light of the importance of the community programmes delivered by the organisation in an area of significant multiple deprivation, it is recommended the 2017/18 award is carried forward and paid from the 2018/19 Culture and Community Activity Grants budget on further condition that the organisation engage with Community First, the local Council for Voluntary Services, to strengthen management of the organisation. This would be in addition to the 2018/19 Community Investment Fund award previously approved.
- 5.7 Councillor House, the local Member for Hamble, is supportive of the recommendation.

## **6 Financial Information:**

- 6.1. The total draft budget for the 2018/19 revenue grants is £977,000. Of this, £475,761 was allocated on 7 December 2017 and £351,239 was allocated on 18 January 2018, with the remaining £150,000 set aside for Culture and Community Activity Grants (CCAG) 2018/19.
- 6.2 Allocation for CCAG 2018/19 £150,000

Awards approved on 5 March 2018	£ 29,885
Recommendations for approval in this report	£ 39,435
Remainder available for future rounds <i>(if all recommendations in this report are approved)</i>	£ 80,680

## **7. Other key issues**

- 7.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

**CORPORATE OR LEGAL INFORMATION:****Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Grant Funding for Culture and Community Organisations 2018/19		18/01/2018
Grant Funding for Culture and Community Organisations in Hampshire 2018/19		07/12/2017
Annual core infrastructure grants to Voluntary and Community Sector Organisations	8121	09/03/2017
Grant Funding for Culture and Community Organisations in Hampshire 2017/2018	7924	06/12/2016
<b>Direct links to specific legislation or Government Directives</b>		
<u>Title</u>	<u>Date</u>	

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

### **2. Impact on Crime and Disorder:**

2.1 Not applicable.

### **3. Climate Change:**

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

## Culture and Community Activity Grants

The purpose of the Culture and Community Activity Grants is to provide general support to groups and organisations which encourage and provide opportunities for individuals and communities within Hampshire to participate in cultural, community-focused, and recreational activities.

This programme funds projects and proposals which support the priorities and outcomes in [Hampshire County Council's Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#).

- Health and wellbeing: Improving health and wellbeing for all, particularly those who are vulnerable or disadvantaged, including mental health and wellbeing.
- Economy: Promoting economic prosperity and protecting the environment.
- Communities: Working with communities to enhance local services.

Applications can be made for **over £1,000 up to a maximum of £3,000**. Applications **must** be submitted using the **Standard Form** (over £1,000). Organisations seeking funding of £1,000 or less are recommended to look at County Councillor Grants.

### What is funded

- Community, cultural or recreational activities or events that provide opportunities for local people (Hampshire residents) to become involved
- A high quality eligible project, programme or activity that delivers measurable outcomes and results against the priorities set out above
- Match funding for business sponsorship

### What isn't funded

- Individuals
- Further or higher education fees, personal development or training fees for individuals
- Curriculum based activities
- Building based capital works
- Capital and equipment schemes – i.e. buying instruments or uniforms
- General/core running costs of an organisation
- Website development projects
- Medical/complimentary treatment activities
- Setting up an organisation
- Profit making or funding-raising events/activities
- County, District or Borough Councils or National Park Authorities
- Services, projects or activities solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- Organisations already in receipt of core funding from other Hampshire County Council departments
- Uniformed groups such as Scouts, Girl Guides, cadets, etc.
- Street parties or village fetes

Please note we cannot retrospectively fund projects/activities that have already been carried out. Grants are issued for projects/activities to be carried out in the future.

Applications which are clearly ineligible may be rejected by Officers in discussion with the Executive Member before the Decision Date.



## Grant criteria and eligibility

We will consider funding eligible organisations that meet **all** of the following criteria:

- **The organisation must have actively sought funding from other sources; this could include district, borough, town or parish council funding. Priority will be given to applications which have partner funding in place from other sources.**
- The proposed programme, project or activity of the organisation is a cultural, community, or recreational activity/project that encourages and provides opportunities for individuals and communities within Hampshire to participate.
- The programme, project or activity must also support one or more of the Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future' priorities detailed above.
- A high quality, time-limited project, programme or activity that delivers measurable outcomes and results against the priorities set out above.
- The organisation must be able to demonstrate that without the support from Hampshire County Council the activity/event would not be able to proceed at all or to the extent outlined in the application.
- Organisations with significant funds in place or higher levels of reserves must demonstrate why funding from Hampshire County Council is needed.
- The organisation has a clear management structure within its constitution or suitable governance/terms of reference.
- Match funding for business sponsorship (see additional criteria below).

**All organisations requesting support must submit their latest Annual Accounts/annual financial summary.**

All successful applicants will be required to provide appropriate reporting and/or monitoring for their service, projects and/or activities.

Organisations will be expected to have appropriate policies, procedures and levels of insurances in place. This will include child and vulnerable adult protection/safeguarding policies, health and safety policy, a minimum of £5m Public Liability and £5m Employers Liability Insurance.

Applications to other County Council grant schemes for the proposed project will be considered when reviewing applications.

### Business Sponsorship - additional criteria and eligibility

We can match fund business sponsorship up to £300. The sponsorship you are receiving must be monetary, we can not match fund any in kind sponsorship, e.g. free/subsidised marketing. Match funding must be a minimum of £150 per business and businesses **must be first time sponsors**. Maximum of one application per organisation per year.

### Financial Eligibility

Organisations will not normally be eligible for grants where they hold a high level of unallocated reserves, particularly in excess of one year's running costs. In cases where reserves held are felt to be high or exceed one year's running costs a reduced level of funding may be agreed. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

This page is intentionally left blank

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Culture, Recreation and Countryside
<b>Date:</b>	10 May 2018
<b>Title:</b>	Country Park Transformation Phase 2 Business Case and Project Appraisal
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** Jo Heath

**Tel:** 01962 847717

**Email:** Jo.heath@hants.gov.uk

#### 1. Recommendations

That the Executive Member for Culture, Recreation and Countryside:

- 1.1 Approves the Country Park Transformation Phase 2 proposals set out in this report to strengthen delivery of the approved business case underpinning the programme, and:
- 1.2 Subject to appropriate project appraisals, recommends to Cabinet that £1.8m is included in the capital programme for 2018/19 and £0.5m in 2019/2020 to be funded from Departmental reserves.
- 1.3 Subject to £1.8m being included in the Capital Programme, gives authority to procure, spend and enter into the necessary contractual arrangements to implement the schemes set out in this report.

#### 2. Executive Summary

- 2.1. This report presents the next phase of the Country Parks Transformation Programme (CPT). It outlines specific proposals for the Empire Room at Royal Victoria Country Park, the farm attractions at Staunton and Manor Farm and for Queen Elizabeth Country Park.
- 2.2. Phase 1 of the programme was approved by the Executive Member for Policy and Resources (EMPR) in December 2013 and allocated £5.7m capital funding. Approval was also given for the sale of selected Countryside managed assets at an approximate valuation of £3m. A target of £4.2m was set to achieve external funding towards the programme; giving a total budget of £12.9m for phase 1. The total budget for phase 1 has risen to £16.1m, an increase of £3.2m or 25%. This is due to the success of the programme in exceeding the external funding income target of £4.2m by £2.8m, which has allowed a significant increase in the scope of the

programme towards preserving the heritage at Royal Victoria and Staunton country parks.

- 2.3. The programme is progressing well with both Lepe Country Park and the Chapel project at Royal Victoria Country Park due to complete in the summer. Running along side these projects will see the introduction of a new car parking system, which will improve the compliance rating from 62% to 95%. It will also provide all visitors (including blue badge holders) with better price banding, options to pay (chip and pin, contactless, via an app) and enable payment at the end of a visit rather than the beginning.
- 2.4. The proposals for phase 2 would see a total of £900,000 allocated to the Empire Room at Royal Victoria to refurbish and preserve the heritage of the building and create a restaurant that will increase the income generating opportunities of catering at the park.
- 2.5. To meet the needs of transformation at Staunton Farm and deliver the improvements to meet visitor needs, the current allocation of £150,000 is insufficient. A further £500,000 in capital funding is being sought to invest in the catering, toilets, welcome area and developing the visitor offer as well as meeting condition liabilities in the glasshouse, as set out in point 5.5 of the report.
- 2.6. An opportunity has arisen at Manor Farm to create a Peter Rabbit experience based on the classic branding, which would complement the heritage setting of the farm and provide an opportunity to expand the visitor offer. In order to be in a position to take advantage of this opportunity, investment is sought to improve the capacity of the Farm to cater for increased visitor numbers through car park expansion, a weather proof play offer, improved catering and adding some bookable income generating offers especially for the out of season periods. As set out in section 6.
- 2.7. To deliver the visitor centre transformation at Queen Elizabeth Country Park and meet visitor needs a fairly significant investment must be made in upgrading drainage, electrical and mechanical services. These areas need to be addressed to support visitor requirements, but as a result has meant that the project is unable to invest in other key areas that would enhance the visitor offer and increase dwell time or provide income generating opportunities. To be able to meet the required level of transformation an additional £400,000 is required to cover priority areas. As set out in section 7.

### **3. Programme Context**

- 3.1. The Country Parks Transformation (CPT) programme aims to develop a suite of modern 21st Century Country Parks that are operationally self financing; generating additional income to meet the current £0.5m operating costs.
- 3.2. Transformation at the Country Parks will update the basic facilities to meet customer expectations as well as providing more activities and improve catering. This will attract more people to visit, stay longer and return. This is

already evident as early delivery of improvements have had a positive impact on reducing the reliance on the cash limit.

- 3.3. Two major transformational projects at Lepe Country Park and Royal Victoria Country Park are on schedule to complete and will be formally opened this summer.
- 3.4. A major element of the Country Park Transformation is to change the way that visitors park and pay at the parks. The new Automatic Number Plate Recognition system will improve the honesty rating from 62% to 95%. It will also provide all visitors (including blue badge holders) with better price banding, options to pay (chip and pin, contactless, via an app) and enable payment at the end of a visit rather than the beginning.
- 3.5. The outcomes of the programme can be summarised as:
  - Financially self sustaining parks
  - Improved play, activities, facilities and learning
  - Increased visitor numbers, satisfaction and spend
  - Improved partner/community relationships

#### **4. Royal Victoria Country Park (RVCP)**

- 4.1. RVCP was the first of the country parks to successfully receive a grant of just under £2m from the Heritage Lottery Fund to enable transformation of the Chapel. This demonstrates the importance of conserving the heritage of the former hospital through renovation of the building and installation of interpretation; to encourage more people to visit, explore and learn about the park's history.
- 4.2. As part of phase 1 of the programme a small amount of funding was allocated to the play area, trails and the restaurant. Following initial feasibility work it became clear that the £145,000 allocated to the restaurant would not be sufficient to address the condition liability (mainly electrical and ventilation), upgrade the kitchen and enhance the front of house area. Consequently, an investment of £900,000 is required.
- 4.3. The Empire Rooms are a collection of rooms that make up the Grade II listed building, built as the YMCA building relating to the wider hospital complex. It is constructed using timber donated by members of the Timber Trade Federation, to illustrate types from all over the British Empire. The building currently houses the restaurant, an event space and office. The event space is now known as the Empire Room.
- 4.4. The Empire Room is a large indoor space which is connected to the existing restaurant. It is currently underused and is also in a tired state of repair. The condition survey identified investment required in the region of £450,000 to upgrade the electrical circuits for the whole building, which support the office accommodation and soon to be installed ANPR car parking system.
- 4.5. The Empire Room has been identified as an opportune space to create a large restaurant for the park in order to meet the requirements of visitors. The existing restaurant has space for 50 covers and regularly reaches

capacity on peak days (mainly school holidays and dry weekends) between Easter and October. In 2015 analysis was undertaken by external consultants who identified that based on the then existing visitor base the restaurant should provide approximately 110 covers.

4.6. The remaining £450,000 would be invested in a new larger servery area and kitchen equipment, toilet upgrade to meet accessibility requirements, repairs to the original Grade II listed wooden panelling and flooring and new furniture that can be reconfigured and moved to create a hireable space.

4.7. An estimated breakdown of the £900,000 capital investment is as follows:

Electrical upgrade	£450,000
Kitchen/servery	£260,000
Repairs to Panelling	£90,000
Toilets	£50,000
Furniture	£50,000

4.8. HC3S have produced a financial forecast showing a potential annual increase of £88,000 by 2020/21 from current net income of £45,000 per annum in 2016/17 (based on an opening year 1 April 2019).

## 5. Staunton Country Park

5.1. There are two elements to the transformation of Staunton. One focusses on the Parkland, to restore key elements of the parkland heritage in this priority area of Hampshire; and to create new car parking to encourage visitors to explore the country park. To achieve this, the project has been successful in securing £2.85m from the Heritage Lottery Fund. In addition the funding will enable us to create a new visitor centre and catering offer in one of the heritage buildings, improve the interpretation and encourage the community to be involved in running of the park.

5.2. The other element is transformation of the farm attraction. An investment of £300,000 has been made to improve the paths and play equipment. With a further £150,000 currently allocated to the restaurant, which is poorly laid out and uninviting. It is an area that has the opportunity for greater income generation with redecoration and a better configuration. The farm would also benefit from a mobile catering unit and improved signage and interpretation to help visitors navigate the site and spend longer enjoying the attraction.

5.3. Visits to the glasshouses are minimal and have had limited internal maintenance since it was open to the public in 1993. Investment is required to bring the temperature and humidity under control. Analysis undertaken in the August 2016 showed that only 3% of visitors made use of this area as part of their visit, demonstrating that it is underutilised. With some investment it has the potential to become an exciting feature that could increase dwell time and attract new visitors.

5.4. Additional funding is now sought to refurbish the toilets, which are in a fairly poor state of repair and an essential facility for visitors. With an increase in visitors forecasted, this will place further demand on these facilities.

Improvements are also needed to the farm visitor entrance area to create a better sense of welcome.

- 5.5. The £150,000 allocated is insufficient to meet the needs of transformation and deliver the improvements to meet visitor needs. A further £500,000 in capital funding is being sought to invest as follows:

Glasshouse repairs and animal expansion	£175,000
Catering requirements	£150,000
Toilets	£125,000
Welcome area	£50,000

## 6. Manor Farm

- 6.1. Manor Farm is a popular farm attraction enabling visitors to meet and greet animals in a historic farmyard environment. This, along with the River Hamble Country Park, will also play an important role in housing livestock that is required to graze other sites managed by the Countryside Service.
- 6.2. To meet visitor needs, play is an important feature of any attraction. Through revenue income the farm has made a small investment in play, which has been very popular and demonstrated the need for further investment to fully enhance the experience to attract visitors to return more often, particularly during the wet weather.
- 6.3. More recently an opportunity has arisen in discussion with Penguin Books, to create a Peter Rabbit experience based on the classic branding, which would complement the heritage setting of the farm. Several places within the site lend themselves to particular books, making Peter Rabbit an excellent fit with the site and provide an opportunity to expand our visitor offer. Proposals that will meet the brand requirements at Manor Farm are currently being developed.
- 6.4. In order to be in a position to take advantage of this we need improve the capacity of the Farm to cater for increased visitor numbers. A budget of £500,000 would enable car park expansion, a weather proof play offer, improved catering and adding some bookable income generating offers especially for the out of season periods:

Multi-use building to develop external letting opportunities, expand the catering offer and provide a dry play space.	£410,000
Car parking improvements to increase spaces and income	£60,000
Improved drainage and trail routes	£30,000

## 7. Queen Elizabeth Country Park (QECP)

- 7.1. QECP is a key gateway to the South Downs National Park and, due to the large forest and open grassland areas, a major recreation site serving the A3 corridor and beyond.
- 7.2. The project will deliver a transformed visitor centre including improving the welcome entrance, increasing and refurbishing the catering offer to create a more enjoyable experience, outdoor sheltered spaces and well planned and

effective workspaces. The project will enable the park to become a major flagship visitor attraction for the south east and local area, helping to ensure it thrives as a self-financing tourist business.

- 7.3. In addition to the visitor centre transformation, the park was successful in securing £163,000 in funding from the Armed Forces Covenant to develop an assault course, dog activity trail and improved play. This was completed in January 2018 and has received excellent visitor feedback. Car parking receipts in that area of the park (Juniper) trebled in February 2018 half term compared with the previous year. Juniper would make an excellent secondary hub, but the services need upgrading to meet visitor needs for catering, toilets and car parking.
- 7.4. In the autumn of 2016 we submitted a bid to the Enterprise M3 LEP for £1.2m. Unfortunately due to the number of bids the available funding was oversubscribed with the result that they were not able to support the project, despite very positive feedback.
- 7.5. To deliver the visitor centre transformation and meet visitor needs a fairly significant investment must be made in upgrading drainage, electrical and mechanical services. These areas need to be addressed to support visitor requirements, but as a result has meant that the project is unable to invest in other key areas that would enhance the visitor offer and increase dwell time or provide income generating opportunities. The team have been investigating other sources of funding and have submitted an application to the RDPE Tourism Infrastructure Fund for £168,000 to develop the bike trails to enable a bike hire business to be operated from the park.
- 7.6. The sale of Bottom Cottage, a former ranger residence, has necessitated the need to relocate the workshop and yard area and expand to include facilities that will enable volunteers to work more effectively.
- 7.7. In order to meet the required level of transformation an additional £400,000 is required to cover the following priority areas; that support the operations of the site, meet visitor needs and support income generation:

New kiosk to support catering income	£80,000
Workshop to improve staff and volunteer work space and welfare	£80,000
Play to meet visitor needs	£50,000
Refurbishment of hire spaces	£50,000
Further car parking improvements to increase spaces and income	£50,000
Bike hub match funding to support bike hire opportunity	£40,000
Landscaping	£30,000
Temporary visitor offer during refurbishment to maintain park income	£20,000



## Overall Capital Breakdown

PROJECT	HCC TOTAL	EXTERNAL SOURCES TOTAL	TOTAL
	£'000	£'000	£'000
Royal Victoria	1495	2254	3749
Lepe	1950	1028	2978
Queen Elizabeth	1750	208	1958
Titchfield	50		50
Manor Farm	30		30
River Hamble	800	55	855
Staunton	1100	3447	4547
Programme team	584		584
Other programme costs	387		387
Car parking system	950		950
<b>Phase 1 Total</b>	<b>£9,096m</b>	<b>£6,992m</b>	<b>£16,088m</b>
Empire Room	900		900
Queen Elizabeth	400		400
Manor Farm	500		500
Staunton Farm	500		500
<b>Phase 2 Total</b>	<b>£2,300</b>		<b>£2,300</b>
<b>Total Funding</b>	<b>£11,396m</b>	<b>£6,992m</b>	<b>£18,388</b>

**CORPORATE OR LEGAL INFORMATION:****Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Transforming our Country Parks – Case for Future Investment	5362	12/12/13
Royal Victoria Country Park Chapel	6424	12/03/15
Project approval for Lepe and Royal Victoria wider park	6939	20/10/15
Country Parks Transformation Project Approvals	7726	09/11/16

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

#### **Due regard in this context involves having due regard in particular to:**

- a. The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b. Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c. Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

Equality impact assessments will be completed as part of each project start-up.

### **2. Impact on Crime and Disorder:**

2.1. No significant impact has been identified in the development of this report.

### **3. Climate Change:**

3.1. This will be considered as part of each park project.

This page is intentionally left blank

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Culture, Recreation and Countryside
<b>Date:</b>	10 May 2018
<b>Title:</b>	Red House Museum - Revised Partnership Arrangements
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** John Tickle

**Tel:** 01962 846000

**Email:** john.tickle@hants.gov.uk

### 1. Recommendations

1.1 That the Executive Member for Culture, Recreation and Countryside:

- i) Approves the revised partnership arrangements governing the Red House Museum in Christchurch, as set out in section 5 of this report.
- ii) Appoints Councillor Carpenter and Councillor White to the proposed partnership funding steering group for the Red House Museum. The terms of office to expire in May 2021.

### 2. Executive Summary

2.1. The purpose of this paper is to summarise the revised partnership arrangements proposed for the Red House Museum in Christchurch, which is currently operated by Hampshire Cultural Trust, and funded by three local authorities, including Hampshire County Council.

2.2. This paper seeks agreement to the new partnership arrangements in order to secure the future operation of the museum and the appointment of representatives to the proposed steering group.

### 3. Contextual information

3.1 By virtue of a Scheme made by the Secretary of State for Education and Science dated 6 April 1971 Hampshire County Council (HCC) was appointed sole trustee of the Red House Museum Foundation and the Foundation's property (including the Red House Museum in Christchurch) was vested in HCC.

3.2 Between 1976 and 2014 Dorset County Council (DCC), Christchurch Borough Council (CBC) and HCC shared the revenue running costs of the Red House Museum which was managed by HCC.

- 3.3 Since 1988 HCC, DCC and CBC (the three Authorities) have had an arrangement for the joint discharge of functions in relation to the Red House Museum under a Joint Management Committee (JMC)
- 3.4 As part of the transfer of HCC's Museums Service to Hampshire Cultural Trust (HCT), with effect from 1 November 2014, HCC delegated the management of the Red House Museum to HCT and HCT agreed to act as HCC's agent in the management of the Red House Museum. Being a delegation it is for no fixed period and can be revoked.
- 3.5 HCC has granted to HCT a licence of the Museum for the duration of the delegation of management of the Red House Museum to HCT and has loaned to HCT items within the Red House Museum under the terms of a loan agreement covering all the collections within the museums and art galleries where management responsibility transferred from HCC to HCT.

#### **4 Finance**

- 4.1 HCC's funding towards the management of the Red House Museum is included within the funding that HCC provides to HCT under the Management and Funding Agreement (MFA) that HCC entered into with HCT on 31 October 2014. There is no ring fenced sum in respect of the Red House Museum.
- 4.2 There are no new or adjusted financial implications for this proposed decision concerning Hampshire County Council. However our sign up and endorsement of the new partnership arrangement is seen as very important in maintaining the ongoing funding partnership overall. HCT, and the other two funding authorities who fund the museum through a specific grant giving approach, are content with these proposals and wish to see the situation clarified in advance of any potential local government adjustments in that County.

#### **5 Performance**

- 5.1 Having regard to the changes in the management of the Red House Museum and its funding, the Joint Management Committee (JMC) constituted by the three Authorities is no longer appropriate. The three Authorities are now proposing, under their powers under Section 1 of the Localism Act 2011, to provide funding to HCT (which in the case of HCC shall remain under the Management and Funding Agreement) and to establish a partnership funding steering group (Steering Group) to monitor and review the application of their respective funding to HCT. It is proposed by the three Authorities that the agreement for these arrangements be for a term of 10 years with the ability for any authority to give 6 months notice to terminate the agreement.
- 5.2 The three Authorities propose that the Steering Group shall comprise a maximum of 2 representatives appointed by each of HCC, DCC and CBC all of whom shall be elected members of the respective authorities and shall have one vote. In addition, the Steering Group shall include a co-opted member being a representative from HCT nominated by HCT who shall be a

trustee of HCT or a senior officer of HCT and appointed by the Steering Group to be a non-voting member of the Steering Group.

- 5.3 The Steering Group shall receive regular reports from HCT on its outcomes and targets as set out in HCT's business plan together with details of any proposals to vary its business plan and receive annual reports from HCT on finance, operational performance, collections, risk management and business continuity. The Steering Group shall also monitor and review the application of the three Authorities' funding by HCT.
- 5.4 Councillors Carpenter and White are appointed until May 2021 as representatives on the Red House Museum JMC but it is proposed that the JMC will cease when the proposed Steering Group is established. It is proposed that Executive Member for Culture, Recreation and Countryside appointments Councillor Carpenter and Councillor White to the proposed Steering Group.

## **6 Future Direction**

- 6.1 The revised partnership arrangements should offer an appropriate degree of funding stability for the Museum and its operation by HCT. Failure to do so at a time of significant change and financial challenge may undermine that stability with potentially negative consequences.
- 6.2 HCC remains the sole trustee of the museum, and its associated property, and as such has a duty and strong interest in all positive steps to secure its future.

**CORPORATE OR LEGAL INFORMATION:****Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	no
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes



## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2 Equalities Impact Assessment:**

No impact has been identified in this decision.

### **2. Impact on Crime and Disorder:**

2.1. None.

### **3. Climate Change:**

- a) How does what is being proposed impact on our carbon footprint / energy consumption?
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

This page is intentionally left blank